

# When Notified of a Lab-Confirmed Case of COVID-19, St. Francis Xavier School Will:

## **COMMUNICATE & PROTECT PRIVACY**

- **Report** the case to Minnesota Department of Health (MDH).
- **Inform** all members of the school leadership team and prepare to consult with MDH.
- **Inform** Faculty, Staff, and School Families that our school
  - has received a report of lab-confirmed COVID-19 diagnosis
  - is engaged in a consultation process with MDH to determine next steps
  - will be in close communication with the community regarding next steps after consultation with MDH.
- **Protect** the privacy of the student, employee, or family with COVID-19 diagnosis by not including names in any public communications.

## **CLEAN AND DISINFECT**

- **Move** the impacted class to an alternative location if needed.
- **Identify, clean, and disinfect** all classrooms and spaces used by the individual with the lab-confirmed COVID-19 diagnosis using MDH procedures.

## **CONSULT WITH PUBLIC HEALTH**

- **Consult** with MDH to determine the most prudent way to continue educating students after a confirmed COVID-19 case in the school. MDH does not recommend changing our plan for in-person learning before consulting with MDH.
- **Collaborate** with MDH to identify close contacts and inform families
- **Review and Reinforce** our health and safety protocols.

## **REQUIRE HOUSEHOLDS with COVID-19 to STAY HOME**

- **Require** all individuals who are sick to stay home.
- **Require** all individuals diagnosed with COVID-19 to stay home until no longer at risk for spreading the disease.
- **Require** all household members to stay home if there is a case of COVID-19 in the household.
- **Offer** learning options for students who are well enough to learn when they are home.